



L.K.DILEEPA DARSHANA PARANAWITHANA

PROFESSIONAL SUMMARY

Results-driven and highly motivated supply chain professional with over 8 years of experience in Procurement and Logistics operations. Holds an **Executive MSc in Supply Chain Management and Logistics**, along with a **BSc in Physical Science** from the University of Peradeniya, Sri Lanka.

WORK EXPERIENCE

Procurement & Logistics Senior Executive –Venora Lanka Power panel (Pvt) Ltd.
(May 2022 – Present)

TASK AND RESPONSIBILITIES

- Lead and manage end-to-end procurement and logistics operations to support project and operational requirements.
- Manage the procurement & Logistics Process.
- Orders tracking and confirm lead times, delivery dates and costs.
- Ensures timely and fast deliveries of Ordered materials.
- Oversee sourcing activities across local and international markets, including supplier identification, evaluation, and onboarding.
- Negotiate contracts, pricing, and commercial terms with suppliers to achieve cost savings and favorable conditions.

Merchandiser – Al Safi Danone Co. Ltd, Dubai,UAE. (September 2020 – April 2022)

Executive – warehouse (March 2018 – June 2019) Expolanka Freight (Pvt) Ltd, Pannala / Peliyagoda.

Management Training -Logistics and supply chain (March 2017 – March 2018), Expolanka Freight (Pvt) Ltd at Nestle Lanka Distribution Center, Pannala.

TASK AND RESPONSIBILITIES

- Knowledge of managing and Preparing route plans, Shipment's creations, order pickings, invoicing and scheduling gate passes.
- Process payroll disbursements on a monthly basis for over 100 employees, and resolve any payment issues.
- Knowledge and experience working with an ERP & SAP.
- Handling Warehouse Operation and Procurement.
- Handling Daily / Weekly / Monthly KPI's.
- Ensuring the facility is adhered to health and safety requirements and facilities comply with government legislations and company standards.
- Coordinating and planning essential services such as maintenance, postal services, and archiving, cleaning, physical Stock counting and waste disposal.

CONTACT INFORMATION

- 📍 114/3, Gonahena, Webada, Kadawatha, Sri Lanka.
- 📞 +94702159743
- ✉️ lkddparanawithana@gmail.com

PERSONAL INFORMATION

Name in full : Dileepa Darshana Paranawithana
Date of birth : 16th April 1992
Age : 34 years
Gender : Male
Civil Status : Married
Nationality : Sri Lankan
NIC No : 921070853V

LANGUAGES

ENGLISH



SINHALA



NON – RELATED REFEREES

Venuja Weerasekara

Head of Shared Services – HR

Expolanka Freight (pvt) LTD

No.390, Avissawella Road,

Wellampitiya ,

Sri Lanka.

Tel. +94773001239

Sadeesha Dilanka Dias

Operation Manager

Expolanka Freight (pvt) LTD

No.390, Avissawella Road,

Wellampitiya ,

Sri Lanka.

Tel. +94763224316

ACADEMIC QUALIFICATIONS

Executive MSc in Supply Chain Management and Logistics.

Asia e University | Malaysia | 2025-2026 |

BSc in PHYSICAL SCIENCE

Faculty of Science, University of Peradeniya | Kandy, Sri Lanka |

2014-2016 | Statistics, Physics, Mathematics.

G.C.E. ADVANCED LEVEL EXAMINATION – 2011 (Maths Stream)

S.t Mary's College | Kegalle, Sri Lanka.

G.C.E. ORDINARY LEVEL EXAMINATION – 2008

S.t Mary's College | Kegalle, Sri Lanka.

PERSONAL STRENGTHS

I like to express me as a self-motivated, cheerful person having good communication & presentation skill who can work along and also in a team. I also believe versatility is a part of life which should be pursued further I value my honest and kindness most of all.

- Communication Skills
- Positive Thinking
- Remain calm under pressure
- Self-motivated team player
- Manage Time efficiency and effectively
- Leadership and Team Co-ordination skills
- Ability to work independently
- Excellent communication and interpersonal skills

TECHNICAL SKILLS

- **Software Skills**
Analysis software - Minitab, HTML, R-studio
GIS Software - ArcGIS
- **Microsoft Office:** Excellent Knowledge of Handling with MS office Package.
- **SAP/ERP Systems:** Practical experience and good working knowledge SAP and ERP system.

I certify that all of the information above is to the best of my knowledge and belief true, correct & complete.

L.K.D.D.Paranawithana